

# **NORWOOD POLICE DEPARTMENT**

## **- Records Division -**

137 Nahatan Street  
Norwood, Massachusetts 02062

(781) 440-5130  
Fax: (781) 440-5120

### **TO ALL LTC/FID, NEW OR RENEWAL APPLICANTS:**

- 1) The application must be filled out entirely, correctly, and legibly.
- 2) If you are applying for a new LTC, you must first complete a state certified, handgun safety course. You will be required to submit two (2) letters of reference. (Signed originals only, no copies or Emails) In addition, if you are requesting an “All Lawful Purposes” (unrestricted) license (or an upgrade to it), you must also submit in writing an explanation of the need for the issuance of that type of permit. The above documents must be presented at the time of your appointment or prior to it, or your application will not be processed.
- 3) If you are applying for a new FID (except a chemical propellant / mace only card), you *must* first complete a state certified hunter safety course.
- 4) Regarding application question number 10:

The key word is “appeared”. Regardless of whether you were arrested, if you had to appear in court for any criminal matter then you must list it. Juvenile appearances are included as well. Having been arrested or convicted of a crime does not necessarily preclude you from having a firearms license. Not listing all of your court appearances on your application does. You are signing your application under the penalties of perjury.

- 5) The application fee for any type of license is **NON-REFUNDABLE** and must be paid in full at the time of your appointment. (Personal check or money order only, made payable to “The Town of Norwood”)
- 6) Once the required steps listed above are completed, ***contact the Records Division for an appointment*** to continue the application process.

For questions and further information regarding the application or other firearms related issues contact the Norwood Police Department Records Division or:

The Executive Office of Public Safety and Security  
Department of Criminal Justice Information Services  
Firearms Records Bureau  
Tel: (617) 660-4782

Web Site: <http://www.mass.gov/eopss/agencies/dcjis/>



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### **Frequently Asked Questions Regarding Firearms & Licensing**

#### **Licensing**

##### **Q. I am a resident of Massachusetts. How do I obtain a firearms license?**

A. A license to carry (LTC) issued pursuant to G.L. c. 140, §131 or a firearms identification card (FID) issued pursuant to G.L. c. 140, §129B may be obtained from the police department where you reside or have a place of business (your licensing authority). Applications for a LTC or FID are available under "Firearms Forms and Applications".

A LTC Class A entitles the holder to possess a large capacity firearm (pistol or revolver), rifle or shotgun. (See G.L. c. 140§121 for the definition of large capacity). A LTC Class B entitles the holder to possess a non-large capacity firearm or large capacity rifle or shotgun. A FID entitles the holder to possess non-large capacity rifles and shotguns.

There is a \$100 application fee for a LTC or FID. As part of the application process, an applicant must submit fingerprints for a comprehensive background check and, if a new applicant, provide proof of completion of a basic firearm safety course pursuant to G.L. c. 140, §131P.

##### **Q: Is a license required to possess an air gun (i.e. bb or pellet guns, so-called air rifles or air pistols, paint ball guns) or ammunition therefore (i.e. bb's, pellets, CO2 cartridges, paint balls)?**

A: An FID Card is not required to possess an air gun in Massachusetts. Air guns are regulated by [M.G.L. c. 269§12B](#) which limits their use by minors who are not accompanied by an adult, holding a sporting or hunting license, or holding a permit from the chief of police. Massachusetts law also prohibits anyone from discharging air rifles from across streets, alleys, public ways or railroads or railway right of ways. It should also be noted that an FID Card or an LTC are not required to purchase an air gun or ammunition. As such, the state FA10 form should not be used to record the sale of such air guns.

**Q: Can a nonresident obtain a permit to carry a weapon in Massachusetts?**

**A:** [M.G.L. c. 140§131F](#) allows the Colonel of the State Police or his designee to issue a temporary LTC to nonresidents or persons not falling within the jurisdiction of a local licensing authority. Currently, the Firearms Record Bureau (FRB) has been designated to issue permits to nonresidents. The phone number of the FRB is (617) 660-4780.

**Q: Do I need an FID Card or an LTC Firearms to possess a gun in my home?**

**A:** Yes. At a minimum you need an FID Card for non-large capacity rifles and shotguns. For handguns you need either an LTC,, or an FID Card combined with a Permit to Purchase firearms for the particular handgun in question.

**Q: Should a valid holder of an LTC renew their FID Card based upon notification from the Criminal History Systems Board that the FID card is about to expire?**

**A:** Not necessarily. An individual with an LTC is not required to maintain an FID Card also, although an individual may hold both. An LTC permits the holder to possess any weapon which would be allowed with an FID Card, as well as additional weapons depending on the Class of License.

**Q: Where do I apply for a License to Carry (LTC) or a Firearms Identification (FID) Card?**

**A:** Generally, application is made to the local police department where the applicant resides or has a place of business. For more specific information on FIDs refer to [M.G.L. c. 140§129B](#), or for LTCs refer to [M.G.L. c. 140§131\(d\)](#)

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### **Address Change**

**Q: I am changing my address. Who do I notify?**

**A:** Under [M.G.L. c. 140§129B\(10\)](#), and [M.G.L. c. 140§131\(1\)](#), a holder of an FID Card or an LTC must notify, in writing, the licensing authority that issued the Card or License, the chief of police into whose jurisdiction the Card or License holder moves, and the Commissioner of the DCJIS. The notice must be made by certified mail within 30 days of its occurrence.

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## **Purchasing and Selling**

### **Q: How many guns a year can a person sell without being a dealer?**

**A:** Under [M.G.L. c. 140§128A](#), a properly licensed resident who is not a dealer may sell up to four guns in any one calendar year through a private transfer of ownership.

### **Q: Should a special form be used when selling guns through a private sale?**

**A:** The state form required for private sales is an FA10 Form. The FA10 replaced what was known as the "Blue Card" previously used for private sales. This is essentially the same form used by dealers except that instructions are included with each private sale form. This form can be obtained from any police department. The seller must fill out the form and forward it to the Firearms Record Bureau (FRB) within seven days of the transaction.

### **Q: Do weapons purchased by Massachusetts residents while in another state have to be reported in Massachusetts?**

**A:** [M.G.L. c. 140§128B](#), residents who purchase from someone other than a Massachusetts dealer, either within or outside the Commonwealth, must report the purchase within seven days to the FRB. The FA10 form, which can be obtained from any police department, is the simplest way to make such a report.

### **Q: Can a Massachusetts resident sell a gun without being a licensed dealer?**

**A:** Yes. Under [M.G.L. c. 140§128A](#), a Massachusetts resident may sell a gun provided that he lawfully possesses it with an appropriate FID Card or LTC, or is otherwise exempt, and that the person buying the gun is also properly licensed with the appropriate FID Card or LTC (depending on the type of gun being bought).

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## **Safety Locks**

**Q: Should all weapons sold within the Commonwealth be equipped with a safety lock?**

**A:** [M.G.L. c. 140§131K](#) states that all sales of firearms and large capacity weapons in Massachusetts MUST include a safety device approved by the colonel of state police. This requirement applies to any seller including a wholesaler. The seller is not required to install the device so long as the weapon is accompanied by it. Failure to comply with this provision will constitute a breach of warranty and an unfair trade practice. This section does not apply to non-large capacity rifles and shotguns.

**Q: If an individual buys a handgun or large capacity rifle or shotgun from a dealer, can he supply his own trigger lock to avoid paying for a new one from the dealer?**

**A:** No. [M.G.L. c. 140§131K](#) states that a state approved safety device must be sold with the weapon. This places the burden on the dealer to provide the safety device and does not allow the dealer an option of letting the purchaser provide a trigger lock.

**Q: Are state-approved trigger locks required any time a trigger lock is used?**

**A:** No. State-approved trigger locks are only required under the provisions of [M.G.L. c. 140§131K](#) which applies to dealers who provide them with handguns and large capacity rifles and shotguns that they sell. State-approved trigger locks are not required in any other section of chapter 140. However, most common trigger locks that would be used to help the gun owner comply with section [131L](#) are likely to be state approved even though that approval is not required.

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## **Transporting Firearms**

**Q: How do I transport a gun in my vehicle?**

**A:** A person with a Class "A" LTC may transport a handgun loaded or unloaded on his person or under his direct control in the vehicle. If the handgun is not under his direct control, it must be unloaded and in a locked case, locked trunk or other secure container.

A person with a Class "B" LTC must transport handguns unloaded and in a locked case, locked trunk or other secure container. All persons transporting large capacity rifles and shotguns must transport them unloaded and in a locked case, locked trunk or other secure container. Trigger locks do not meet the requirements of securing a weapon during transport in motor vehicle. For more specific information see [M.G.L. c. 140§131C](#).

**Q: Do I need to lock my non-large capacity rifles and shotguns in a case while transporting them in a vehicle?**

**A:** No. They must be transported unloaded, but are not required to be in a locked case while transporting.

**Q: Can I leave my gun in my car if I need to go into the store on my way home from the range or from hunting?**

**A:** If your handgun or large capacity rifle or shotgun is transported in accordance with the provisions of [M.G.L. c. 140§131C](#) (i.e. unloaded and in a locked case, locked trunk or other secure container) then the gun may be left unattended in the vehicle. Weapons transported in this manner will automatically be considered "stored or kept" in compliance with the safe storage requirements of [§131L](#).

A person leaving a non-large capacity rifle or shotgun in an unattended vehicle is required to lock the rifle or shotgun in a case/container or in the trunk, or install a mechanical locking device on the weapon (i.e. cable or trigger lock).

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### **Restraining Orders**

**Q: Can an individual who is the subject of a restraining order, seek to have the judge remove the surrender portion of the restraining order with regards to weapons permits so that he/she can possess a weapon?**

**A:** Previously, the surrender order could be lifted by the judge, pursuant to [M.G.L. c. 209A§3C](#), and guns and permits could be returned even though the restraining order remained in effect. Under recent changes in [M.G.L. c. 140§129B](#) and [131](#), the suspension and surrender of a defendant's FID Card or LTC must continue as long as the underlying restraining order is in effect.



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### **Local NRA Instructors**

Thomas A. Keleher, Sr.  
(Ret. Canton Police Officer)  
(781) 589-4821  
(781) 828-6855  
general64@verizon.net

Louis R. Santoro  
35 Talbot Ave.  
Norwood, MA  
(781) 762-2013

Nicholas V. Gulla  
183 Washington St.  
Norwood, MA  
(781) 762-8027

Robert E. Lynch  
(781) 893-2461

James E. Malia  
(781)-769-2384

### **Gun Clubs / Sporting Associations Which Can Provide Instruction or Information:**

Norwood Sportsman's Assoc.  
550 Nichols Street  
Norwood, MA  
(781) 762-2013

Hopkinton Sportsmen's Assoc.  
95 Lumber Street  
Hopkinton, MA  
(508) 435-3838

Walpole Sportsman's Club  
499 Lincoln Road  
Walpole, MA  
(508) 660-3001  
(508) 668-6919

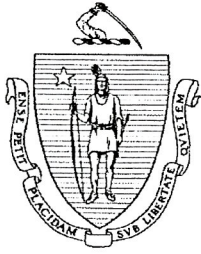
Fin, Fur, Feather Sportsman Club  
100 Larch Rd. P.O. Box 272  
Millis, MA (508) 376-2977

Gun Owners' Action League  
361 W. Main St. PO Box 567  
Northboro, MA 01532  
Ph: 508-393-5333  
Fax: 508-393-5222

Competition Specialties, Inc  
Wrentham, MA  
(508) 876-9270  
[www.CompetitionSpecialties.com](http://www.CompetitionSpecialties.com)

These organizations and individuals *are not* affiliated with the Norwood Police Department.





The Commonwealth of Massachusetts  
**Criminal History Systems Board**  
 Firearms Record Bureau

FTN: \_\_\_\_\_

LIC #: \_\_\_\_\_

**Application**

FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR  
 LICENSE TO CARRY FIREARMS OR LICENSE TO POSSESS A MACHINE GUN  
 (MGL C.140, s.129B AND s.131)

**Please Check One**

- New Applicant
- Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_
- Issued from Which City/Town? \_\_\_\_\_ MA Expiration Date: \_\_\_\_\_

\*NOTE: If application is for first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached to this application.

**Please Check the Type of License for Which You are Applying**  
 (Please Check Only One)

- Firearms Identification Card - Restricted (mace and pepper spray)
- Firearms Identification Card
- Class B License to Carry - Non-Large Capacity
- Class A License to Carry - Large Capacity
- License to Possess a Machine Gun
- Check if a Class A Gun Club License \*NOTE: Only the Colonel of the State Police can issue a club license.

**Except for Signature, Print or Type all Requested Information**

\_\_\_\_\_  
 Last Name First Name Middle Name Suffix

\_\_\_\_\_  
 Residential Address City State Zip Code Telephone Number

\_\_\_\_\_  
 Gun Club Address (If Applicable) City State Zip Code Telephone Number

\_\_\_\_\_  
 Date of Birth Place of Birth

\_\_\_\_\_  
 Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

\_\_\_\_\_  
 Height Weight Build Complexion Hair Color Eye Color

\_\_\_\_\_  
 Occupation Social Security Number Drivers License Number

\_\_\_\_\_  
 Employed By Business Address

\_\_\_\_\_  
 City/Town State Zip Telephone Number



**Please Answer the Following Questions Completely and Accurately**

1. Are you a citizen of the United States? \_\_\_\_\_  
If naturalized give date, place and naturalization number \_\_\_\_\_  

	Date	Place	Naturalization No.
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2. Have you ever used or been known by another name? \_\_\_\_\_  
If yes, provide name and explain: \_\_\_\_\_  
\_\_\_\_\_
  
3. What is your age? \*You must be 21 years of age to apply for a License To Carry Firearms, 18 years of age to apply for a Firearms Identification Card, 15 years of age but less than 18 years of age with submission of a certificate of parent or guardian granting permission to apply for a Firearms Identification Card. \_\_\_\_\_
  
4. Have you ever been convicted of a felony? \_\_\_\_\_
  
5. Have you ever been convicted of the unlawful use, possession, or sale of narcotic or harmful drugs as defined in M.G.L. c. 94C sec. 1? \_\_\_\_\_
  
6. Have you ever been convicted of a crime punishable by incarceration by more than one (1) year? \_\_\_\_\_
  
7. In any state or federal jurisdiction have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child for the commission of (a) a felony; (b) a misdemeanor punishable by imprisonment for more than 2 years; (c) a violent crime as defined in MGL C140.s.121; (d) a violation of any law regulating the use, possession, ownership, sale, transfer, rental, receipt or transportation of weapons or ammunition for which a term of imprisonment may be imposed; or (e) a violation of any law regulating the use, possession or sale of controlled substances as defined in section 1 of MGL 94C? \_\_\_\_\_
  
8. Have you ever been confined to any hospital or institution for mental illness? \_\_\_\_\_
  
9. Are you or have you ever been under treatment for or confinement for drug addiction or habitual drunkenness? \_\_\_\_\_
  
10. Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)? \_\_\_\_\_
  
11. Are you now under any charge(s) for any offense(s) against the law? \_\_\_\_\_
  
12. Are you now or have you ever been the subject of a M.G.L. C209A restraining order or involved in a domestic violence charge? \_\_\_\_\_
  
13. Has any License to Carry Firearms, Permit to Possess Firearms, or Firearms Identification Card issued under the laws of any state or territory ever been suspended, revoked, or denied? \_\_\_\_\_
  
14. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? \_\_\_\_\_

**If You Answered "YES" to any of the Questions 4-14, Give Details Which Must Include Dates, Circumstances and Location**

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Other than Massachusetts, in what state, territory or jurisdiction have you resided? \_\_\_\_\_

Have you ever held a License to Carry in any other state, territory or jurisdiction? \_\_\_\_\_

If "YES", when, where and license number? \_\_\_\_\_

**List the Name and Addresses of Two References**

1. \_\_\_\_\_  
Last Name First Name  
\_\_\_\_\_ City/Town State Zip  
Address \_\_\_\_\_

2. \_\_\_\_\_  
Last Name First Name  
\_\_\_\_\_ City/Town State Zip  
Address \_\_\_\_\_

Reason(s) for requesting the issuance of a card or license: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*WARNING\*** Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (MGL c.140, §§ 129B(8) and 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ year

Signature of Applicant: \_\_\_\_\_