

## Minutes of the PBCC Meeting of June 22, 2017

Jerry Hopcroft called the meeting to order at 7:30 p.m.

### **Present:**

Jerry Hopcroft, Ted Callahan, Bob Silk, Bill Kinsman, Chris Eberly and Susan Kreusch

Michael Nee of Gienapp Design Associates

### **Absent:**

Bill O'Connor

### **Approval of Minutes:**

Bill Kinsman made a **MOTION** and Susan Kreusch seconded to approve the minutes of May 17, 2017. The **VOTE** passed with five in favor, one abstention.

### **Secretarial Invoice:**

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve and pay the secretary for the week of June 8, 2017. The **VOTE** was unanimous.

### **Hawes Pool Bathhouse:**

Ted Callahan gave an update on the project. The finish date has been moved up to June 30, 2017. There have been problems with the painter and epoxy floor subcontractor. A letter was sent from the architect to the general contractor to exercise his right to cancel the subcontract and to call in the performance bond. If the painter doesn't show up tomorrow we will replace him and anything it cost us will come out of the painters' fee.

The masonry below the red line still needs the anti-graffiti paint. The plumber is finishing up. He was held up due to the painting of the floors. The grass is very thick and looks good. A program has been set up for the DPW to do the lawn mowing. The Recreation Dept. will manage the watering of the lawn.

Final inspections have been set up to be done. The water park is now operational. If the floor guys finish, the building will be ready to occupy.

Mark Redlich has been in adjusting the monitoring cameras. The intrusion and fire alarms are operating. They were phone lines but will now be switched to Wi-Fi and will be monitored by H.E.L.P.

**Invoices:**

Upon verification Change Order #3 amount has been corrected and is \$34,697.70.

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve and pay Barbato Construction invoice #10 in the amount of \$100,367.73 for services through May 31, 2017. The purchase order to charge is PBC-16-0201; account P7362-17. The **VOTE** was unanimous. **P7362-17 FY17-BORR-HAWES BH ENGINEERING**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve and pay Mary Kuppens invoice #HAWES 05 in the amount of \$326.25. The account to charge is; account P3394-16. The **VOTE** was unanimous. **P3394-16 8/15 BAN HAWES POOL BATHHOUSE**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve the transfer of funds to pay PBCC cellphones for the months of February 2017 through May 2017 in the amount of \$460.79. The **VOTE** was unanimous. **P3054-17 PERM BLDG CONST- TELEPHONE**

Bill Kinsman made a **MOTION** and Susan Kreuzsch seconded to approve and pay Compass Project Management invoice# CPM 27.1-08.GLIT for Professional Services from 5/1/17 - 5/31/17 in the amount of \$2630.00. The account to charge is; account P3343-17. The **VOTE** passed with five in favor, one abstention. **P3343-17 PERM BLDG CONST-LEGAL**

**Chapel Renovation:**

Mike Nee presented a draft of the project schedule for review and discussion. Prequalification of bidders was added to the schedule with a way of evaluating the means and methods included. It was also suggested to reach out to Cram & Ferguson, as they were the original architects, to see if they would have an interest for OPM.

The time frame was discussed and a few adjustments were made. The building needs to be secured before winter hopefully by November. The windows will be removed and repaired off site. The windows will be repaired making as many whole units with the original glass as possible.

It was recommended the hardware on the windows be replaced for operational use. A stainless steel mesh panel in a metal frame for protection would also be added. This would also be less obtrusive. The committee would like to know what other options would be available.

The DPW had concerns on the proposed landscaping changes. Different options are being examined.

The oil tank will be replaced with a double wall tank but the existing furnace will remain. The electrical changes were discussed. The stone, brick and masonry repairs were discussed. The rafters and rubber roofing will be replaced.

A contract is needed to finish design. Some adjustments need to be made to the contract presented. The revised proposal will be ready before July 6, 2017 for approval at the meeting. A revised schedule will also be provided before July 6, 2017.

**Secretarial Invoice:**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve and pay the secretary for the week of June 22, 2017. The **VOTE** was unanimous.

**Motion to Adjourn:**

Bill Kinsman made a **MOTION** and Chris Eberly seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 9:15 p.m.

The next meeting of the PBCC will be on July 6, 2017 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of June 22, 2017

Linda Clarkin  
PBCC Secretary