

## Minutes of the PBCC Meeting of February 22, 2018

Jerry Hopcroft called the meeting to order at 7:30 p.m.

### **Present:**

Jerry Hopcroft, Bob Silk, Bill Kinsman, Ted Callahan, Chris Eberly and Steve, O'Connor

Cathy Carney, Purchasing Agent, Town of Norwood

Dale Gienapp and Mike Nee of Gienapp Design

John Racine of RGB Architects

Matt MacDonald, Norwood Record

### **Absent:**

Bill O'Connor

### **Approval of Minutes:**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve the minutes of February 8, 2018. The **VOTE** was unanimous.

### **Invoices:**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to approve and pay the secretary for the week of February 8, 2018. The **VOTE** was unanimous.

Bill Kinsman made a **MOTION** and Ted Callahan seconded to pay Weston & Sampson invoice in the amount of \$7,387.00. The account to charge is P7901-18. The **VOTE** was 5 in favor 1 abstention. **P7901-18 DPW-YARD LITIGATION**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to pay Compass Project Management invoice# CPM 27.1-09.GLIT in the amount of \$3,980.00. The account to charge is P7901-18. The **VOTE** was 5 in favor 1 abstention. **P7901-18 DPW-YARD LITIGATION**

Bill Kinsman made a **MOTION** and Bob Silk seconded to pay RGB Architects invoice#6384-1 in the amount of \$3,500.00. The purchase order to charge is PBC-18-0301; account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18 BORR- ST GABRIELS RESTORE**

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve the transfer of funds to pay PBCC cellphones for the month of January 2018 in the amount of \$114.99. The **VOTE** was unanimous. **P3054-18 PERM BLDG CONST-TELEPHONE**

**Chapel Restoration:**

An orange safety fence has been installed around the perimeter of the chapel.

As requested Gienapp Design provided a proposal for Design Services for the Restoration of Existing Stain Glass Windows and another proposal for Design Services for the Reconfiguration of Construction and Bidding Documents for the Restoration of Masonry of St. Gabriel Chapel. The members discussed with the architects the proposals and other options in an attempt to complete as much of the project with the existing funds to avoid further costs due to inflation. Gienapp Design was asked to prepare another proposal for Design and Bidding of the lantern separately from the Restoration of the Masonry and present it at the next meeting of March 14, 2018.

Bill Kinsman made a **MOTION** and Ted Callahan seconded to accept both proposals as set forth by Gienapp Design:

- 1.) The Restorations of the Windows of St. Gabriel's Chapel, as specified in existing P.O. #PBC-17-02 in the amount of \$15,000.00.
- 2.) St. Gabriel's Chapel Restoration minus the windows, as specified in existing P.O. #PBC-17-02 in the amount of \$13,300.00.

The **VOTE** was unanimous.

Cathy Carney will send notice of cancelation for the existing bids.

The members discussed whether there should be some type of temporary support to the exterior and interior walls of the building until the masonry repairs can be made. Jerry will contact Gienapp Design for advice on the matter.

**Town Hall Renovations:**

Tony Mazucco, Town Manager, he has asked to change the approach of the Town Hall work to first overhaul all the electrical work, and then see how much is left in the budget. He would like to get the costs to fix any safety issues and MEP work, and see where to go from there. All of this would still be within the scope of the McGinley Kalsow proposal with the exception of interior designer. The costing would be based on the existing floor plan. After much discussion it was decided to invite Tony Mazucco and McGinley Kalsow & Associates along with the MEP engineer to the next meeting. Cathy Carney made it known that due to the change to the plan, the repairs to the building that had been waiting for the renovation will now be done.

**Thompson and Lichtner Proposal:**

Ted Callahan did not receive the quote therefore called and spoke with the representative who has now promised to have it to him before the next meeting. PBCC will arrange to rent a suitable bucket truck.

**Motion to Adjourn:**

Chris Eberly made a **MOTION** and Jerry Hopcroft seconded to adjourn. Meeting adjourned 9:00 p.m.

The next meeting of the PBCC will be on March 14, 2018 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of February 22, 2018.

Linda Clarkin  
PBCC Secretary