

Minutes of the PBCC Meeting of November 8, 2017

Jerry Hopcroft called the meeting to order at 7:30 p.m.

Present:

Jerry Hopcroft, Bill Kinsman, Bob Silk, Bill O'Connor, and Susan Kreusch

Cathy Carney, Purchasing Agent for Town of Norwood

Stephen O'Connor- Potential Committee Candidate

Absent:

Chris Eberly, Ted Callahan

Pending Resignation:

Susan Kreusch announced she will be retiring and moving out of state. She has agreed to remain on the committee until January 2018.

New Candidate:

Stephen O'Connor has submitted his resume and introduced himself to the board members and got to learn a little about each member.

Approval of Minutes:

Bill Kinsman made a **MOTION** and Susan Kreusch seconded to approve the minutes of October 26, 2017. The **VOTE** was unanimous.

Secretary Invoice:

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve and pay the secretary for the week of October 26, 2017. The **VOTE** was unanimous.

Invoices:

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve and pay Gienapp Design invoice R2 of October 18, 2017, in the amount of \$1,936.00. The purchase order to charge is

15108901; account P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Town Hall Renovations:

Vertex has signed the contract for OPM of the project. The bids for Designer will be opened November 9th. It is anticipated the meeting of November 15th will produce a short list of candidates with the potential meet and discuss with them on November 30th. Negotiations with the selected firm would then take place December 7th.

Chapel Restoration:

The stone work at the front entrance step was removed as a deduct alternate. The Department of Public Works will install a concrete landing area at the entrance and a ramp to the driveway - possibly an exposed aggregate that has river stone that compliments the Chapel masonry. They would then install handrails on each side. The difference in elevation on each side of the landing and ramp would be hidden by some appropriate plantings.

Hawes Pool Bathhouse:

There has been some moisture penetration through the doors. Panels will be installed on the doors to rectify the issue. As the project comes to completion an evaluation will need to be done.

Motion to Adjourn:

Bill O'Connor made a **MOTION** and Bill Kinsman seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 8:15 p.m.

The next meeting of the PBCC will be on November 15, 2017 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of November 8, 2017.

Linda Clarkin
PBCC Secretary