

Minutes of the PBCC Meeting of December 21, 2017

Jerry Hopcroft called the meeting to order at 7:30 p.m.

Present:

Jerry Hopcroft, Chris Eberly, Bob Silk, Bill Kinsman, Ted Callahan and Susan Kreuzsch

Stephen O'Conner, Potential Committee Candidate

Cathy Carney, Purchasing Agent, Town of Norwood

Steven Kirby, Vertex Corporation

Wendall Kalsow and Ryan Foster of McGinley Kalsow & Associates

Matt MacDonald, Norwood Record

Absent:

Bill O'Connor

Approval of Minutes:

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve the minutes of December 7, 2017. The **VOTE** was unanimous

Invoices:

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve and pay the secretary for the week of December 7, 2017. The **VOTE** was unanimous.

Bill Kinsman made a **MOTION** and Susan Kreuzsch seconded to approve the transfer of funds to pay PBCC cellphones for the month of November 2017 in the amount of \$114.54. The **VOTE** was unanimous. **P3054-17 PERM BLDG CONST-TELEPHONE**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to pay Barbato Construction invoice#16 the amount of \$3,913.45. The purchase order to charge is PBC-16-0202; account P3394-16. The **VOTE** was unanimous. **P3394-16 8/16 BAN HAWES POOL BATHHOUSE**

Town Hall Renovations:

Wendall Kalsow presented the proposal and time-line to the board. They would be using laser scanning and suggesting a variable refrigerant system. The committee members had many questions and many variables were discussed. The cost of the project will be greatly increased if the building needs to meet MAAB Compliance. A sprinkler system requirement would have a large impact on the project. It was suggested a preliminary survey be done.

The board requested McGinley Kalsow & Associates return on Jan 4, 2018 with revisions and a further breakdown of the tasks and costs as discussed. Cathy Carney will get the flow test results to them tomorrow.

Other Business:

Ted Callahan reiterated Roberts Rule for a Quorum:

If you have a seven-member board, four must be present for a quorum and at least four must always vote yes for a motion to pass, regardless of whether there are four, five, six or seven members present.

Motion to Adjourn:

Jerry Hopcroft adjourned the meeting. Meeting adjourned 9:30 p.m.

The next meeting of the PBCC will be on January 4, 2018 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of December 21, 2017.

Linda Clarkin
PBCC Secretary