

Minutes of the PBCC Meeting of September 14, 2017

Jerry Hopcroft called the meeting to order at 7:30 p.m.

Present:

Jerry Hopcroft, Ted Callahan, Bill Kinsman, Bill O'Connor, Bob Silk, and Susan Kreuzsch

Cathy Carney, Purchasing Agent for Town of Norwood

Matt MacDonald of Norwood Record

John Racine of RGB Architects

Jon Lemieux of Vertex Co.

Absent:

Chris Eberly

Approval of Minutes:

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve the minutes of August 31, 2017. The **VOTE** was unanimous

Secretary Invoice:

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve and pay the secretary for the week of August 31, 2017. The **VOTE** was unanimous.

Invoices:

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve and pay Stephen Kelleher Architects invoice 1329 of September 1, 2017, in the amount of \$1000.00. The account to charge is P3394-16. The **VOTE** was unanimous. **P3394-16 8/16 BAN HAWES POOL BATHHOUSE**

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve and pay Gienapp Design invoice 7 of August 24, 2017, in the amount of \$12,300.00 subject to receipt of the 90% estimate. The account to charge is P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve and pay Gienapp Design invoice R1 of August 23, 2017, in the amount of \$858.00. The account to charge is P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to approve the transfer of funds to pay PBCC cellphones for the month of August 2017 in the amount of \$115.27. The **VOTE** was unanimous. **P3054-17 PERM BLDG CONST-TELEPHONE**

Town Hall Renovations:

Jon Lemieux presented a revised budget to the committee for discussion.

Bill O'Connor made a **MOTION** and Susan Kreuzsch seconded to approve a contract for OPM Services per 9/11/17 revision. Design through Bid Not to Exceed \$50,240.00 and Part-time Clerk Not to Exceed \$116,960.00. Total contract Not to Exceed \$167,200.00. The **VOTE** was unanimous.

Chapel Restoration:

The Asbestos testing of window glazing and caulking have been received. The board would like additional testing performed on the areas not previously tested. Jerry will first check with Mark to see if the roofing materials should also be tested before submitting the request.

John Racine of RGB presented a revised budget to the committee for discussion.

Bill O'Connor made a **MOTION** and Bill Kinsman seconded to approve a contract for OPM Services per the Revised September 13, 2017 RGB Architects Proposal as further amended September 14, 2017 Not to Exceed \$81,460.00 plus reimbursable expenses. The **VOTE** was unanimous.

Motion to Adjourn:

Bill O'Connor made a **MOTION** and Bill Kinsman seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 10 p.m.

The next meeting of the PBCC will be on October 12, 2017 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of September 14, 2017.

Linda Clarkin
PBCC Secretary