

Minutes of the PBCC Meeting of March 14, 2019

Bill Kinsman, Vice Chairman, called the meeting to order at 7:30 p.m.

Present:

Bill Kinsman, Jerry Hopcroft, Ted Callahan, Bob Silk

John Racine of RGB Architects

Cathy Carney, Contract Administrator for Town of Norwood

Matthew E. Lane - Potential New Committee Member

Absent:

Bill O'Connor, Steve O'Connor

Secretarial Invoices:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve and pay the secretarial invoice for the week of February 28, 2019. The **VOTE** was unanimous.

Approval of Minutes:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve the minutes of February 28, 2019. The **VOTE** was unanimous.

Invoices:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay RGB Architects invoice#6384-11 in the amount of \$9,174.92. The purchase order to charge is PBC-18-0301; account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18-BORR-ST GABRIELS RESTORE**

Chapel Restoration:

John Racine informed the committee everything should be done by March 21st with the exception of the doors that are on order. Ted Callahan questioned the seams of the copper roofing. John Racine will look into a testing company to inquire costs. The interior scaffolding is out. Some efflorescence has appeared again and will need to be cleaned. The stained glass

has begun to be installed. The base plates are in and grouted and the lantern is due to be installed on the 21st. It was recommended before the transport of the lantern they get the approval of the police department.

COR#15 was requested by P.J. Spillane Co. for extras and it has been rejected twice.

John Racine will check with his accounting department to ensure accuracy of the RGB account and after the February invoice is submitted a recommendation for a change order may be suggested.

Town Hall Renovation Project:

The project is waiting for the Tony Mazzucco to decide the floor plan for the moving of the departments.

High School Roof:

Ted Callahan attended a meeting with Paul Riccardi, Brian Jarvis, and the roofing manufacturer of the Sarnafil roofing that is on the High School roof. The reinforced membrane is bunching, the buttons have failed and water is under all the layers way down to the deck. Additionally some of the solar panels have blown over and are on their sides. An investigation is in progress and we are awaiting a report. These roof repairs will be warranty work; there is some question regarding whether the solar are under warranty.

Hawes Brook Bathhouse:

There has been a request to close out the remaining funds for the project. A quote has been submitted for \$2500.00 by Travis Farley for additional fencing to increase the height of the 4' fence to 7' high and install a gate.

Jerry Hopcroft made a **MOTION** and Bill Kinsman seconded to approve the \$2500.00 for the requested fencing. The **VOTE** was unanimous.

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to transfer back to the town the balance of the account \$23,690.04. The **VOTE** was unanimous.

New Business:

Matt Lane sat in on the meeting. He introduced himself and told the committee of his experiences and his desire to join the committee. The board will discuss the matter with the absent members and get back to him at a later date.

Motion to Adjourn:

Jerry Hopcroft made a **MOTION** and Bob Silk seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 9:00 p.m.

The next meeting of the PBCC will be on March 28, 2019 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of March 14, 2019

Linda Clarkin
PBCC Secretary