

Minutes of the PBCC Meeting of February 8, 2018

Jerry Hopcroft called the meeting to order at 7:30 p.m.

Present:

Jerry Hopcroft, Bill O'Connor, Bob Silk, Bill Kinsman, Ted Callahan, Chris Eberly and Steve, O'Connor

Cathy Carney, Purchasing Agent, Town of Norwood

John Racine and Fred Love, RGB Architects

Matt MacDonald, Norwood Record

Approval of Minutes:

Bill Kinsman made a **MOTION** and Bob Silk seconded to approve the minutes of January 25, 2018. The **VOTE** was unanimous

Invoices:

Bill Kinsman made a **MOTION** and Ted Callahan seconded to pay Garrity and Knisely invoice#10344 in the amount of \$23,149.34. The account to charge is P7901-18. The **VOTE** was unanimous. **P7901-18 DPW-YARD LITIGATION**

Bill Kinsman made a **MOTION** and Ted Callahan seconded to pay Gienapp Design invoice#623.1-8 in the amount of \$5,100.00. The purchase order to charge is 151089-01; account P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Chapel Restoration:

All the bids of January 24, 2018 for the construction of the restoration work at the Chapel exceeded the available funds. Jerry Hopcroft met with several of the committees to discuss what options might be available. All were in agreement the windows need to be removed, repaired and crated until they can be reinstalled as soon as possible. After discussing some of the options the committee decided to ask Gienapp Design to review the documents and see

if the scope of the project could be reduced and re-bid. Jerry Hopcroft will contact Gienapp Design and ask them to present this for discussion at the next meeting of February 22, 2018. John Racine will be in contact with the bidders to inquire as to what is driving the costs. Cathy Carney will get a letter out to cancel the bids.

Thompson and Lichtner Proposal:

Ted Callahan indicated he should have the proposal by Monday. Cathy Carney mentioned she will need advanced notice of the work to clear out the area.

Town Hall Renovations:

McGinley Kalsow & Associates have requested some language changes to the contract before signing it. Cathy Carney will be in touch with Town Council again to see if the changes can be made.

Other Business:

Chris Eberly recused himself from any DPW litigation talks. The Norwood IT Department will be providing all the committee members with Town email addresses for committee business.

Motion to Adjourn:

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to adjourn. Meeting adjourned 8:35 p.m.

The next meeting of the PBCC will be on February 22, 2018 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of February 8, 2018.

Linda Clarkin
PBCC Secretary