

Minutes of the PBCC Meeting of December 27, 2018

Bill Kinsman, Vice Chairman, called the meeting to order at 7:30 p.m.

Present:

Bill Kinsman, Jerry Hopcroft, Ted Callahan, Bob Silk, Chris Eberly

Jeff Sullivan of Norwood Record

Absent:

Steve O'Connor, Bill O'Connor

Invoices:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve and pay the secretarial invoice for the week of December 13, 2018. The **VOTE** was unanimous.

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay P .J. Spillane Co. invoice #APPL#3 in the amount of \$182,296.33. The purchase order to charge is 304617-02 account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18 BORR- ST GABRIELS RESTORE**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay RGB Architects invoice#6384-9 in the amount of \$5,595.00. The purchase order to charge is PBC-18-0301; account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18-BORR-ST GABRIELS RESTORE**

Bill Kinsman made a **MOTION** and Chris Eberly seconded to pay McGinley Kalsow & Assoc. invoice#4652 in the amount of \$3,411.24. The purchase order to charge is 151420-01; account P7489-18. The **VOTE** was unanimous. **P7459-18 FY18-BORR-TOWN HALL RENOVATION**

Jerry Hopcroft made a **MOTION** and Chris Eberly seconded to pay Gienapp Design invoice#623.1-11 in the amount of \$4,050.00. The purchase order to charge is 151089-01; account P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Jerry Hopcroft made a **MOTION** and Chris Eberly seconded to pay Gienapp Design invoice#623.4-4 in the amount of \$1,600.00. The purchase order to charge is 303594-01; account P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Chapel Restoration:

Shea submitted a proposal of 30oz copper roofing for \$45,000 and Crocker Inc (an outside vendor) submitted a proposal of 20oz copper roofing for \$46,380. P.J.Spillane had previously submitted a proposal of 20oz copper roofing for \$55,000. The OPM in an email to Bill Kinsman recommended going with Shea under a change order. This was TABLED until a full plan from Shea could be provided and the OPM present to discuss this.

A Change Order Request #7 in the amount of \$13,748 with \$4,250 for the stones was submitted from P.J. Spillane for replacing granite stones where vertical joints were stacking up creating a straight line and the reinstallation of them. An extension of time is also being requested. The members question the costs of the reinstallation and would like this to be discussed with the OPM before making any decision.

The removal and reinstallation of the Time Capsule was discussed. It was agreed the cornerstone should be set immediately. Bill Kinsman will be in touch with the OPM tomorrow to expedite this. It was suggested a sleeve of approximately 7" x 8" x 12" be built to be placed in the west wall above the existing plaque to contain a new time capsule. A rededication plaque will be built to go above the existing plaque to cover the sleeve.

Town Hall Window Leaks:

Bob Silk did some research into the contracts involving the Town Hall and found Gienapp Design was involved throughout the process. Chris Eberly indicated Cathy Carney said she didn't believe Gienapp could be hired without it going out to bid and she is the Purchasing Agent. Bill Kinsman will contact Cathy Carney and ask if she will make a call to the Attorney General on this matter.

Approval of Minutes:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve the minutes of December 13, 2018. The **VOTE** was unanimous.

Motion to Adjourn:

Chris Eberly made a **MOTION** and Bob Silk seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 8:30 p.m.

The next meeting of the PBCC will be on January 10, 2019 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of December 27, 2018.

Linda Clarkin
PBCC Secretary