

Minutes of the PBCC Meeting of August 9, 2018

Bob Silk, Chairman called the meeting to order at 7:30 p.m.

Present:

Jerry Hopcroft Bill Kinsman, Bob Silk, Steve O'Connor, Bill O'Connor

Cathy Carney, Contract Administrator for Town of Norwood

Tom Maloney and Bill Plasko, Board of Selectmen

David Hajjar, Norwood Finance Commission

Dale Gienapp of Gienapp Design

John Racine of RGB Architects

Amanda Webster of Norwood Record

Absent:

Chris Eberly, Ted Callahan

Approval of Minutes:

Bill O'Connor made a **MOTION** and Jerry Hopcroft seconded to approve the minutes of August 2, 2018. The **VOTE** was unanimous.

Invoices:

Bill Kinsman made a **MOTION** and Jerry Hopcroft seconded to approve and pay the secretary for the week of August 2, 2018. The **VOTE** was unanimous.

Chapel Restoration:

John Racine gave an update of the windows project. The abatement began yesterday and should be completed shortly. The RGB team will be visiting the Azer facility Tuesday to see the progress of the removed windows. A change order for replacement stain glass for 2 Lancet windows of closer historical value was proposed.

Bill O'Connor made a MOTION and Jerry Hopcroft seconded to approve the \$2,700.00 purchase of replacement glass to better match the historical glass. The **VOTE** was unanimous.

Jerry Hopcroft made a MOTION and Bill Kinsman seconded to enter Executive Session. All members were polled and in agreement. The **VOTE** was unanimous.

Meeting was adjourned 7:40 p.m. to enter Executive Session.

Meeting resumed 7:50 p.m.

John Racine evaluated the Lantern bidders J.F.Shea at \$75,000 & Crocker at \$127,000. John spoke with Michael Frank of J.F. Shea the project manager that put the bid together and checked out their references and portfolios. All references were positive; they have been in business over 100 years and have an 86 avg. DCAMM rating. All work will be done in house in their new state of the art metal shop unless they need to match the patina and will go out to a specialist in that field. RGB recommends going forward with J.F.Shea as they understand the scope and complexity of the project.

Jerry Hopcroft made a MOTION and Bill Kinsman seconded to accept the J.F. Shea proposal for the Lantern project. The **VOTE** was unanimous.

Bob Silk will send the letter of acceptance and discuss with RGB to put out the contract.

Bill Kinsman made a **MOTION** and Bill O'Connor seconded to pay Gienapp Design invoice#R3 in the amount of \$1,402.50. The purchase order to charge is 151089-01; account P7365-17. The **VOTE** was unanimous. **P7365-17 FY17-BORR-CEMETERY IMPROVEMENT**

Town Hall Water Leaks:

An appointment has been set up with Thompson and Litchner, nothing to report as yet.

Town Hall Renovations:

Tom Maloney and Bill Plasko discussed with the members for clarification of the project. The project was approved for \$900,000, \$51,000 has been spent, \$239,000 is encumbered and \$609,000 remains unencumbered. The PBCC would like to continue in the quest to get an understanding of the building as present and create a roadmap to the future with it to be phased out over many years, as funds are available. The first upgrade should be to the electrical.

The Selectmen would like Jerry Hopcroft to attend their meeting of August 21st as a liaison to discuss with their entire board.

Other Business:

The contracts need to be reviewed and revamped in the future, a different one for each Designer, OPM and Construction.

Motion to Adjourn:

Jerry Hopcroft made a **MOTION** and Bill Kinsman seconded to adjourn. Meeting adjourned 9:00 p.m.

The next meeting of the PBCC will be on August 23, 2018 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of August 9, 2018

Linda Clarkin
PBCC Secretary