

Minutes of the PBCC Meeting of August 31, 2017

Bob Silk called the meeting to order at 7:30 p.m.

Present:

Ted Callahan, Bill O'Connor, Bob Silk, and Susan Kreusch
John Racine of RGB
Jon Lemieux and Steven Kirby of Vertex Co.
Matt MacDonald of Norwood Record

Absent:

Chris Eberly, Jerry Hopcroft, Bill Kinsman

Chapel Restoration:

John Racine presented his proposal to the committee members. The members felt the preconstruction fees were too high based on the construction drawings being 90% not the 60% the proposal was based on. John Racine will be in touch with Gienapp Design to verify the status of the drawings. He will also discuss with the architect to determine the amount of time that may be necessary for on-site supervision. He will then adjust the proposal accordingly. Bob Silk will contact Dale Gienapp to advise him to expect the call. The members also recommended language changes in the Bidding section and a "Not to Exceed" and "Not to include Travel" statement in the Expenses section. RGB will have a revised proposal available prior to the meeting of September 14th and will attend the meeting for further negotiations.

Town Hall Renovations:

Jon Lemieux and Steve Kirby discussed the proposal with the committee members. They felt justified in the Feasibility portion of the proposal and could reduce some costs in Design Development if the firm that did the study also is doing the project. Bob Silk will check with Cathy Carney next week to see how the RFP was written. The members felt the Clerk of Works totals were excessive. Jon Lemieux thought this would also depend on the contractor that is chosen and would like to have the contract set up through bidding and an amendment beyond that. Vertex will have a revised proposal available prior to the meeting of September 14th and will attend the meeting for further negotiations.

Approval of Minutes:

Bill O'Connor made a **MOTION** and Susan Kreuzsch seconded to approve the minutes of August 24, 2017. The **VOTE** was unanimous.

Secretary Invoice:

Bill O'Connor made a **MOTION** and Ted Callahan seconded to approve and pay the secretary for the meeting of August 24, 2017. The **VOTE** was unanimous.

Invoices:

Bill O'Connor made a **MOTION** and Ted Callahan seconded to approve and pay Mary Kuppens invoice HAWES 06 of August 31, 2017, in the amount of \$348.75. The account to charge is P3394-16. The **VOTE** was unanimous. **P3394-16 8/16 BAN HAWES POOL BATHHOUSE**

Motion to Adjourn:

Bill O'Connor made a **MOTION** and Ted Callahan seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 9:15 p.m.

The next meeting of the PBCC will be on September 14, 2017 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of August 31, 2017.

Linda Clarkin
PBCC Secretary